

UCSF Library  
**Period of Review Transition Tables**  
(Librarian Series Review)

Beginning with the 2022-2023 academic review cycle, the period of review for the Librarian series will shift from a calendar year timeline to a fiscal year timeline. This transition will require two phases. For the first review under the new timeline, the period under review will be shortened by six months. After the transitional review, the next period under review will resume to the full length of time.

Full Librarian

Last Approved Action <sup>1</sup>	<i>Phase One</i>		<i>Phase Two</i>	
	Next Action	Transitional Review Period	Subsequent Action	Full Review Period
7/1/20	7/1/23	1/1/20-6/30/22	7/1/26	7/1/22-6/30/25
7/1/21	7/1/24	1/1/21-6/30/23	7/1/27	7/1/23-6/30/26
7/1/22	7/1/25	1/1/22-6/30/24	7/1/28	7/1/24-6/30/27

Associate Librarian

Last Approved Action <sup>1</sup>	<i>Phase One</i>		<i>Phase Two<sup>2</sup></i>	
	Next Action	Transitional Review Period	Subsequent Action	Full Review Period
7/1/21	7/1/23	1/1/21-6/30/22	7/1/25	7/1/22-6/30/24
7/1/22	7/1/24	1/1/22-6/30/23	7/1/26	7/1/23-6/30/25

<sup>1</sup> If the last approved action was an appointment, then the contracted rules of computation for determining periods of service in the Librarian series should be followed (i.e., service time for appointments effective between 7/2/XX-1/1/XX rolls back to the preceding 7/1/XX effective date and service time for appointments effective between 1/2/XX-6/30/XX rolls forward to the succeeding 7/1/XX effective date).

<sup>2</sup> If an Associate Librarian is promoted to Full Librarian during Phase One, then that individual will follow the Phase Two period of review timeline designated for Full Librarians for their subsequent advancement review.